

GUIDELINES FOR AUTHORS

1. In Archives of Civil Engineering (ACE), the quarterly journal, original theoretical and experimental papers in the field of Civil Engineering are published as indicated on the editorial page in every issue of the journal. If any part of submitted paper was previously published, suitable information should be transferred to the Editorial Board. Also review papers, brief notes, discussion and reports may be published in the journal.

2. Monographical papers and state-of-the-art reports are accepted after prior approval of the selected subject by the Editorial Board.

3. Brief notes may be published provided they concern topical and original research. In such a communication the present state of knowledge, numerical examples and/or aspects of application should be omitted. Research notes should not exceed 5 type pages A4 and are published with the shortest possible delay.

4. Papers published in the journal are subject to open discussion. All letters should be promptly addressed to the Editorial Board and will be published in the nearest issue of ACE together with the Author's replies.

5. Reports on important conferences held in Poland may also be published.

6. The title of the paper should be as short as possible. The main text should be preceded by a brief information about the present knowledge in the field. The problem considered should be formulated in a clear and concise form. Suggestions for future research and possible applications should be given at the end of the paper.

7. Each submitted paper should be provided with all necessary data about the Author(s): affiliation, postal address, telephone, mail, telex and fax number etc.

8. The papers submitted for publication should be written in English. No royalties are paid to the Authors. The Editorial Board provide only a linguistic verification of the text.

9. The papers should not, as a rule, exceed 25 pages A4, i.e. about 40000 typographical signs including formulae, tables and illustrations. The papers should be as short as possible. The text of the papers should be divided into suitable sections and subsections.

10. The papers should be submitted in duplicated, typed double spaced on one side of paper only with a left-hand-side margin of about 35 mm. Computer letter quality printers are also accepted. The text, recorded on a diskette may be also provided with information on the word processor used.

11. Mathematical formulae should preferably be typed or very dearly written by hand. All symbols should be explained in the text. Special symbols and notations should be described on the left-hand-side margin and if necessary additional remarks should be provided as to the kind of symbols, e.g. alpha, beta. Semi-bold characters denoting vectors should be underlined in black pencil. Formulae quoted in the text should be numbered according to the numbers of main sections, e.g. (1.1), (4.3). The numbers in parentheses should be situated on the left-hand-side of the formula.

12. A summary of about 20 lines is required in duplicate, if possible also in Polish, giving main ideas and results of the paper.

13. References should be numbered consecutively in the text and marked with square brackets, e.g. [1], [25]. They should be collected at the end of the paper with all bibliographical data given. All references listed at the end of the paper should be quoted in the text by Author's name in capitals and the number: e.g. HUBER [12].

14. Illustrations and tables should be provided on A4 each, in duplicate and separately, from the text and with separate lists of captions. Tables and illustrations should be numbered consecutively in the paper. All line figures should be drawn in Indian ink on tracing paper or tracing cloth. The black and white glossy prints of photographs with good contrast are also accepted.

15. The International System of Measurement (SI) units is obligatory.

16. All received papers are considered by the Editorial Board and then forwarded to two reviewers. Their opinions are the basis for the decision of the Editorial Board as to the acceptance of the paper and its suggested modifications, corrections etc.

17. Proofs of papers are sent to Authors, who are urged to return them as soon as possible to the address: Archives of Civil Engineering, Polish Academy of Sciences, Institute of Fundamental Technological Research, room 508, Świętokrzyska 21, 00-049 Warsaw, Poland.

18. A total of 25 prints of each paper will be provided for the Author(s) free of charge. Additional copies should be ordered when returning the proof.

19. For all details on the submission of the proposed papers the Authors are kindly requested to consult one of the current issues of the journal.